

# MADISON COUNTY PURCHASING DEPARTMENT

P.O. Box 608

Canton, MS 39046 -PH. (601) 855-5534

Complete the information and obtain appropriate approval below. Submit the completed and approved form to the Purchasing Department. Forms that are not approved or incomplete will be returned to the requisitioner. All inquiries may be directed to [kesha.buckner@madison-co.com](mailto:kesha.buckner@madison-co.com)

## PURCHASE REQUISITION FORM

**Department Name:** 20th circuit judicial drug treatment court

**Date:** 03/03/2022

**Vendor Number:**

**Ship To:** Adrian Anderson

**Vendor Name:** Walmart

| ITEM#        | DESCRIPTION                          | QUANTITY | UNIT COST | GENERAL LEDGER ACCT# | TOTAL    |
|--------------|--------------------------------------|----------|-----------|----------------------|----------|
|              | Everyday Blue Gift Walmart Gift Card | 20       | 25        | 194161606            | \$500.00 |
|              | Vanilla® Visa® Gift Box Gift Card    | 16       | 28.44     | 194161603            | \$455.04 |
| Grand Total: |                                      |          |           |                      | \$955.04 |

**Approved By:** Adrian Anderson